

### **Bill of Costs in a Civil Case (posted 02/28/07)**

A request for taxation of costs is called a "bill of costs." A bill of costs must be submitted on form AO 133 which is available on the Court's web site. Copies of any vouchers, bills, canceled checks, or other documentation showing the amount of costs and/or their purpose should be attached. The prevailing party should file the AO 133 in CM/ECF under the event code Bill of Costs in Civil, Other Documents. The AO 133 should not be filed until the time for filing all appeals has expired. There is no strict deadline for filing a bill of costs with the court, however it should be filed within a reasonable period of time.